



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
committee.services@tmbs.co.uk

13 June 2014

To: MEMBERS OF THE GENERAL PURPOSES COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the General Purposes Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 23rd June, 2014 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

1. Apologies for absence
2. Declarations of interest

3. Minutes 5 - 8
- To confirm as a correct record the Minutes of the meeting of the General Purposes Committee held on 2 September 2013

4. Minutes 9 - 12
- To confirm as a correct record the Minutes of the extraordinary meeting of the General Purposes Committee held on 29 October 2013

Matters for Recommendation to the Council

5. Review of Polling Districts and Polling Places 13 - 30
6. Freedom of Information - Publication Scheme 31 - 46
7. Human Resources Strategy Update 47 - 60
8. Localism Act - Pay Policy 61 - 70

Decisions to be taken under Delegated Powers

9. 2014/15 Pay Award 71 - 74
10. Pensions Discretions Policy 75 - 80
11. Whistleblowing Charter (Confidential Reporting Code) 81 - 90
12. Compliance with International Standards on Auditing 91 - 104
13. Annual Governance Statement and Statement of Accounts 2013/14 105 - 118

Statement of Accounts – separate supplement

Matters submitted for Information

14. Audit Plan 2013/14 119 - 136
15. Urgent Items

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

16. Exclusion of Press and Public
- The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Decisions to be taken under Delegated Powers

17. Establishment Changes and Continued Management 137 - 174
Restructuring

(LGA 1972 Sch 12A Paragraph 1 – Information relating to an individual)

18. Urgent Items

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr M A C Balfour (Chairman)
Cllr S R J Jessel (Vice-Chairman)

Cllr A W Allison
Cllr T Bishop
Cllr P F Bolt
Cllr C Brown
Cllr M A Coffin
Cllr R W Dalton

Cllr D A S Davis
Cllr Mrs C M Gale
Cllr N J Heslop
Cllr Miss A Moloney
Cllr H S Rogers
Cllr C P Smith